

Dear Parent / Carer of a Year 5 pupil

Your child will be starting Secondary School in September 2022. To help you understand the application process, the Local Authority have produced an information video and a brochure titled '**Transferring to a Havering Secondary School in September 2022**' which you **must** read before submitting your online application.

The brochure and video can be found via the Havering School Admissions website www.havering.gov.uk/admissions/secondary. You will also find information on this website regarding the Secondary School open events which take place during September and October 2021.

You can apply for a Secondary School place between 01 September and 31 October 2021.

If after reading the brochure and watching the video you have further questions regarding the application process, please contact the School Admissions team via schooladmissions@havering.gov.uk or call 01708 434600 (Mon-Fri 12-5pm).

Kind Regards

The Havering School Admissions Team

London Borough of Havering | Admissions & Inclusions Team

Town Hall, Main Road, Romford, RM1 3BD

w www.havering.gov.uk/admissions