

10th February 2021

Dear parents/carers of children currently attending school,

I am writing to advise you of the arrangements for notifying the school if your child tests positive for COVID-19 test during the half term holiday.

- It is vital that you arrange for your child to be tested as soon as symptoms appear: high temperature; new persistent cough; loss of taste or smell
- Havering LA advice is **not** to order a home test, but to book an appointment at a local test centre as you will receive the results more quickly
- When you receive the results of the test, you do not need to notify the school if the test is negative but you may need to notify the school if the child tests positive:
 - You only need to **notify the school** of a positive test if the symptoms appeared **within 48 hours** of your child last being in school: email covid19@branfil.havering.sch.uk and a member of staff will contact you within 24 hours
 - If your child's symptoms appeared **after 48 hours** of them last being in school, then you should **follow the contact tracing instructions** provided by the NHS Test and Trace
- If we contact you during the half-term holiday to advise that your child has come into close contact with a positive testing case towards the end of this week, you must self-isolate the child up to the date that we give you.

Thank you for your support in ensuring we reduce transmission of the virus and keep our school community safe.

I hope that your family stay well over the half term break and enjoy some relaxing time together.

Yours sincerely,

Mrs Sansom
Headteacher