

**ARRANGEMENTS FOR INDUCTION OF NEW GOVERNORS JOINING BRANFIL  
PRIMARY SCHOOL GOVERNING BODY**

1. All new governors will have an experienced governor as a "buddy" for a minimum of two terms following appointment. This will help guide the new governor through the protocol and procedures.
2. Chair to meet the new governor within 4 weeks after appointment to go through roles/responsibilities
3. Welcome meeting with head teacher within the same timescale
4. Making the new governor aware (and booking) appropriate training course
5. Prepare a Branfil School package to include policies, the last two pupil and curriculum and resources/sites and buildings committee meetings as well as school improvement plan
6. New Governor to have a half day in house data training event