

Questions related to Reopening the School from Monday 8th June 2020



| Focus | Question | Response |
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| Uniform | What will children wear? | All children to wear school uniform with footwear which does not need to be changed for break and lunch (only send your child to school in laced shoes if they are able to tie them independently). Please note that uniform must be washed at the end of each day to reduce transmission of virus. |
| Parents/carers on site | Will parents/carers be able to enter the school site/building? | No parents/carers to enter site unless prearranged meeting – this will only be done in exceptional circumstances where a phone call will not suffice. Contact should be made by phone or email, via the school office to arrange this. |
| Drop off and pick up | How will drop off and pick up be arranged? | Each bubble will enter and exit the school at set times via a specified door/gate. Only one adult should do the school run for each child. Parents/carers are to queue in two metre spacings, which are marked on the fence, ensuring their children are with them, not moving around. The bubble leader will come to the door/gate to see the children into/out of school. |
| | What do I do if I have 2, or more, children attending school and their drop off/pickup times are different? | Parents/carers should bring both children at the latest drop off time when looking at their children's bubble times, and pick up at the earliest pick up time for their children's bubbles. In these circumstances, children will not be marked as late in the register. |
| Back gate | Will the back gate be open for children to enter/exit the school site? | The back gate will not be open. All entry and exit points for bubble groups are at the front of the building. |
| Contact with bubble teacher | How do parents/carers communicate with their child's bubble teacher? | Parents/carers are asked to email to the year group email address if they want to get a message to bubble teachers before the start of the day, rather than talk at drop off time. Bubble teachers will make telephone calls to provide relevant information at the end of the day. Where contact is not possible, an email will be sent from the year group email. |

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| Bubble groups | How will you stop bubble groups mixing? | Bubble groups will remain in their designated room at all times unless it is their allocated break-time or for toilet use. Staff will be allocated to lead/support a specific bubble group. There will be a one way system around main building. We will have staggered entry/exit points and times plus staggered break times and lunch times. |
| Social distance | How will you maintain social distancing? | We will not be able to guarantee that staff and children will maintain social distancing at all times, despite the many measures that will be in place to support this. Signs, floor markings, cones etc will support social distancing. |
| School Bags | Will children bring in school bags? | None to be brought in. |
| Books Bags | Will children bring in book bags? | Not unless necessary – teacher to make judgement but most children should not need these. If they are brought in, they must be kept on the child’s desk and not handled by anyone else. |
| Snacks | Will children be able to have a snack at break time? | Reception and KS1 children will NOT receive free fruit/vegetables during this period. Children who receive free school meals do not receive a snack from school. All children can bring a piece of fruit or a vegetable in to eat at break time. This should be clearly named and will be kept in the child’s tray. |
| Milk | Will milk still be available for my child? | No milk will be available for the week beginning Monday 8 th June. We will clarify arrangements for the rest of the half term with individual parents/carers who usually order milk for their child. |
| Lunch Boxes | How will school manage lunch boxes? | If children bring in their own packed lunch box, this will be kept in their tray or under their desk if there is not enough space in their tray. Alternatively, children can bring in their packed lunch in a disposable bag, clearly named, and this can be put in a bin at school once they have eaten their food. No food containing nuts to be brought onto school premises. Children will not be allowed to share food. |
| Lunch times | How will lunch times be managed? | All children will eat a cold lunch, either sent in from home or provided by the school (free to Reception, Year 1 and Year 2 children and children who are eligible for free school meals). Lunch will be eaten in classrooms with children staying in their bubble groups and areas. Each bubble group will have an allocated Midday Assistant to |

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| | | support them throughout lunch time. Each bubble group will have a period of time outside on the playground. |
| Water Bottles | How will school manage water bottles? | Children will be allowed to bring a water bottle with their name on it which will be kept at their desk in their tray. These will only be refilled from their class tap with teacher supervision to avoid bottle/tap contact. |
| Reading Books | What will children use for reading books? | Children to bring a book from home which they will take home at the end of the week. Children with no book can choose one from the class library each week which will then go in a Quarantine box for three days before being in circulation again. |
| Recording work | Where will children record their work? | Children should bring in their home learning exercise book that they were given at the start of the school closure period. Their exercise books will be kept in their own tray on their desk. These will be collected at the end of the week and placed in 'Quarantine' in a box until that group is back in school. Children to mark their own work. |
| Stationery | What stationery will children use? | Year 6 to bring in their own pencil case, which will stay in their tray all week and then go home to be cleaned/quarantined at weekends – any children who do not bring pencil case will have stationery loose in their tray. Reception and Year 1 children will have their own stationery packs provided in their trays – these will be quarantined at the end of the week until they are back in school. Key worker children to bring in their own pencil case, which will stay in school where they will be in school the next day and will go home to be cleaned/quarantined if they will not be in the next day. |
| Technology – Children | What technology will children be able to use? I-Pads? PCs? | Depending on children numbers – if an i-Pad per child is possible then this should be done for the week then i-Pads cleaned before next rotation. No children to use PCs or ICT suite. |
| Technology – Staff | What technology will staff be able to use? | Staff will be able to use their PC, interactive whiteboard and i-Pad but must not give to other adults or children to use. Visualisers can be used but not to share work from children. Teachers to wipe down all technology they use with disinfectant each day. |
| Textbooks/reading scheme books | Will children use textbooks and reading scheme books? | Use will be discouraged however where necessary can be used. One book per child for the week then quarantined for three days if on rotation. |

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| Toys | How will school manage toys for the younger children? | Any soft furnishings or toys with small parts which will be difficult to clean regularly are not to be used. Larger toys/balls which are able to be cleaned easily can be used but will be cleaned each day before and after use. |
| Sand and Water Trays | Will sand and water trays be in use? | No |
| Bikes and Trikes | Will bikes and trikes be in use for R/Year 1 children? | No |
| Physical activity | How will physical activity be managed? | Social distancing will be maintained during all play/sport/exercise sessions. Outdoor areas zoned using cones/tape to ensure bubbles are kept separate when outside. |
| Break and Lunch Activities /Resources | What resources will be available at break and lunch times? | Basketball posts, netball posts and three-way shooter to be available to bubbles but children can bring in their own named small ball (tennis ball size only) or named skipping rope only. [Year 6 children can additionally bring in a clearly named rubix cube] |
| Climbing Frames | Will climbing frames be in use? | No |
| Toilets | Will multiple children be using the same toilets? | Bubble groups will be allocated a set of toilets to use – children will use these one at a time where possible. Liquid anti-bacterial soap and paper towels to be provided. Everyone to wash hands and apply moisturiser (pupils' parents to supply for allergy reasons) upon return to classroom. |
| Moisturiser/Hand Cream | Will children be able to use hand cream? | Yes – but this must be provided by parents/carers for allergy reasons, labelled with the child's name and will not be shared with other children/adults. Children must be able to apply the hand cream themselves. |
| Sun Protection | How will school protect children from the sun at break/lunch? | Parents/carers to be reminded to apply sun cream before children arrive at school and provide sun hat. Any children without a sun hat and sun cream may be not permitted to go outside on particularly hot/sunny days. Support staff to check with children on arrival if cream has been applied. |
| First aid | How will first aid be administered to children? | Pupils directed to undertake own first aid where applicable (e.g. washing grazes, application of self-adhesive dressings). If first aider needs to get closer to injured party/suspected infection with Coronavirus to assess or treat, they are to wear PPE |

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| | | (disposable aprons, gloves, face shield). Temperature checks will be made with disposable forehead thermometers. |
| Closed on Fridays | Why is the school closed on Fridays for all children except those of key workers? | All teachers are legally entitled to have half a day a week out of class for planning, preparation and assessment (PPA). This time is normally covered by other staff but we cannot do this at the moment due to minimising staff contact with different groups of children. Staff will use the time to prepare the home learning packs and plan how to deliver these for the children in school. Teachers will also still have to make phone calls to children who are home learning, responding to emails that children are sending in, update the website etc. We will also use each Friday to do a deep clean prior to different bubble groups being in school the following week. |
| Breakfast and after school clubs | Will Abacus Breakfast and After School Clubs be running? | No, not at the present time. |
| Hygiene | How can I help my child to stay safe when in school? | Talk to your child about the importance of the following 4 rules and ensure they understand them: <ul style="list-style-type: none"> • frequently wash their hands with soap and water for 20 seconds and dry thoroughly • clean their hands on arrival at school, before and after eating, and after sneezing or coughing • encourage them not to touch their mouth, eyes and nose • use a tissue or elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it') |
| Cleaning | How will you ensure the school is kept clean to reduce spread of the virus? | Teaching spaces will be cleaned daily. All classes will have access to disinfectant – spray bottle and wipes. All toilet areas, banisters, handrails, door handles etc will be cleaned regularly throughout the day. Entry keypads etc will be routinely disinfected. Only the bubble staff will use the interactive whiteboard, visualiser, PC keyboard etc in the classroom and these will be wiped down at the end of each day. |
| Visitors | Will visitors be allowed on site? | Visitors will only be allowed onto site if deemed essential. They will be asked if they currently have or have had any symptoms in the last 14 days – they will be sent home |

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| | | to self-isolate if they have. They will use hand sanitiser at the office on arrival and be reminded about regular hand washing then shown where to do this. They will be expected to maintain social distancing at all times and only mix with children and adults from the appropriate bubble. |
| Travel to school | How should we travel to school? | <p>Walk to school wherever possible, maintaining a 2m social distance between other households.</p> <p>If children are using scooters or bikes, parents/carers must ensure, and feel confident, that they will be able to enforce social distancing. Scooters or bikes will not be able to be left on the school site due to various entrances being used. Parents/carers will need to take these back home after dropping children off.</p> <p>If using a car, parents/ carers are asked to park a few roads away and walk the remaining distance to school again whilst maintaining a 2m social distance between other households.</p> <p>Parents/carers should avoid public transport where they can. Follow government guidance on wearing face coverings whilst on public transport and social distance 2m from other households where possible.</p> |
| Child with suspected symptoms | How will you deal with a situation where a child appears to have symptoms of coronavirus? | <p>The child should self-isolate for 7 days (possibly longer if symptoms persist) and arrange to have a test to see if they have COVID-19. Their household will be required to self-isolate for 14 days unless they access testing which shows a negative result. If tested, parents/carers of pupils tested should forward evidence of the results to the office to agree a date to return to the school site. Where the child tests negative, they can return to school and the fellow household members can end their self-isolation.</p> <p>Where testing shows a positive result, the bubble group associated with the child (staff and pupils) will be sent home and advised to self-isolate for 14 days. The other household members of children/staff in that group do not need to self-isolate unless the child or staff member they live with subsequently develops symptoms.</p> |
| Child is shielded / extremely clinically vulnerable | Should a child who is being shielded due to being considered extremely | The child should not return to school until it is agreed safe to do so by the government/health care professionals. Children will be supported to learn at home through home learning packs, access to a year group e-mail address and fortnightly |

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| | clinically vulnerable attend school? | phone calls. School staff will discuss updated guidance with families to help them to make informed decisions. |
| Child lives with someone who is shielding | Should a child who lives with someone who is shielding attend school? | Where children are unable to sustain safe social distancing and hygiene measures, and live in a household with someone who is extremely clinically vulnerable and has chosen to shield, those children will not be expected to attend. |
| Child or member of a child's family is symptomatic | Should a child attend school if they are symptomatic or a member of their family is symptomatic? | If a child has coronavirus symptoms, or there is someone in their household who does, they should not attend the setting under any circumstances If the child is at home, the child should follow guidelines to self-isolate with other members of their household for 14 days and be encouraged to access testing. If test results show a negative result, the child may return to school. If the child is in school, the child will be taken to the medical room to be isolated whilst waiting for an adult to collect them. |
| Child attends another childcare or education setting | Can my child attend another childcare or education setting as well as school? | To minimise contact between groups of children and staff, children should attend just one setting wherever possible and parents/carers should be encouraged to minimise as far as possible the number of education and childcare settings their child attends. |
| Child not attending school | What will happen if my child does not attend school? | Children do not have to attend school at the present time even if the school is open for their year group. Teachers will continue to create fortnightly home learning packs, call families fortnightly and be contactable via the year group e-mail address while learning at home. Families can also access additional support materials on the school website and be directed to these by staff. |
| Complaints | How do I make a complaint? | We always aim to do all we can to resolve any issues raised. Contact the bubble teacher initially to try to resolve the issue. If not resolved, contact the Year Leader via the school office (email or phone). If still not resolved, contact a member of the senior leadership team via the school office. If you still need to take your complaint further, please refer to the Complaints policy on the school website. |